Hours Not Worked Information Technology 3/18/2014

Measurement method		Why measure?		What is our goal?	
Total # of hrs. per month employees were not at work performing normal job functions (excludes vacations & holidays)		Better understand culture impact on employee attendance		Reduce hours not worked to <= 2% of total hours	
How are we doing?					
Mar2013-Feb2014 12 Month Goal	Mar2013-Feb2014 12 Month Actual		Feb2014 Goal	Feb2014 Actual	
2,493	4,784		201	258	
Hours	Hours		Hours	Hours	
			Performance Stoplight Key		
			Red Light = Off Goal		
			Yellow Light = Approaching Goal		
			Green Light = Meets Goal		
			No Lights = No Goal/No Data		





